



Ballet TAOS

1037 Calle Del Sol
Taos, NM 87571
575.779.9128

contact
@ballettaos.com

REGISTRATION PACKET ballettaos.com

Policies & Procedures

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Studio Policies

REGISTRATION FEE

The first month's tuition is required with the registration form to reserve class space. Registration will not be considered complete and class space is not reserved until monthly tuition has been received.

PROGRAM/CLASS FEES

Program fees are due at the first class of each month.

A \$10 late fee will be applied to accounts not paid by the 15th of the month. Tuition may be paid by the following methods: cash, money order, or check. Checks should be made payable to Ballet Taos and include your child's full name in the memo. There is a \$5 returned check fee, per check, on all returned checks. Tuition remains the same regardless of absences and whether it is long, five-week month or a short, three-week month. Tuition is per month, not per class unless other payment schedules have been made and approved by the Director.

PRIVATE LESSONS/COACHING

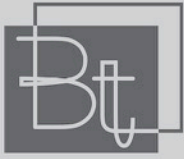
All private lessons and coaching for Youth America Grand Prix, are to be scheduled through the Director, Megan Yackovich, to avoid scheduling conflicts with program schedules and rehearsals. Private lesson fees will be paid directly to the teacher upon completion of the lesson. The rates are as follows: \$20.00 for 30 minutes and \$40.00 for 1 hour. If you schedule a private lesson with a guest teacher, there will be a studio rental fee and the teacher will determine their hourly rate and receive payment directly.

MAKE-UP CLASSES

Make-up classes are the student's responsibility. Make-ups must happen in the semester they are missed. Plan ahead for vacations and other activities if at all possible.

Students need to call, 575.779.9128 to let faculty know if they are going to miss class and/or rehearsal for whatever reason. You may take a make-up class at your class level or lower. Any other options MUST be discussed with the teacher. If there is a class cancellation, Ballet Taos will do our best to schedule a make-up class during one of our breaks.

Students enrolled at Ballet Taos are expected to participate in a complete dance program. Contemporary dance classes and supplemental exercise are important in developing a healthy, well-rounded dancer. No refund or credit is given for missed classes.



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INCLEMENT WEATHER

In case of inclement weather, please call 575.779.9128. Ballet Taos will also send timely closure notices via email when possible. If Taos Public Schools are closed, we will be as well. Evening classes will be determined by road conditions and weather reports. Please call for updates. As always, we ask for parents and students to use their best judgement. Classes cancelled due to inclement weather will be rescheduled as soon as possible.

STUDENT EVALUATIONS

Written evaluations are given to all students enrolled in our ballet programs levels I-VI to assist students in comprehending their individual class goals. We offer evaluations to parents and students at the end of each semester. Student evaluations will also inform you of a promotion to the next level for the next semester. Applies to FALL/SPRING Semesters 2018/19.

PLACEMENT & OBSERVATION

Let it be understood that students often remain in a class level for more than one year. Our main interest is to offer our students proper training for each stage of development. Some students are mentally more mature than their body is capable of physically implementing, while others are physically strong yet not mentally prepared for the increased structure of the next level. If a move to the next level is appropriate, the parent and the student will be notified. Promotions are made at the discretion of the faculty. Parents are invited to request a conference concerning their student's progress. We offer parents the opportunity to observe classes once each semester. Especially in the case of younger students, parents are asked to refrain from "peeking" as some students are shy or are easily distracted by an audience. Again, a private conference with the teacher and or Director may be arranged if you are concerned about your child's progress.

COMMUNICATION/CONFERENCES/CONCERNS

Conferences can be scheduled by appointment only with both the teachers and the Director. Please call Ballet Taos, 575.779.9128 for a private appointment. Teachers are not available after your child's class as they often have another class to teach afterwards. If you notice a change in your child's reaction to class, PLEASE advise the faculty as soon as possible so they may address your concerns. We are a family. Communication is important to us.

DRESS CODE

Students are expected to follow the dress code. Students are not permitted to wear big hair bows, large earring or loose jewelry, oversized t-shirts, sweaters or sweatshirts, or baggy sweatpants. Students are permitted to wear small barrettes and studded earrings, leg warmers, ballet sweaters and other appropriate warm-ups as necessary. Please contact Megan at 575.779.9128 if you have any questions regarding our dress code.

GIRLS

Creative Movement
Elementary Ballet
Ballet I

White tank cut leotard, pink footed tights, pink leather full sole ballet flats
Pale pink tank cut leotard, pink footed tights, pink leather full sole ballet flats
Light blue camisole leotard, pink footed tights, white chiffon wrap skirt, pink leather full sole ballet flats

Ballet II

Royal blue camisole leotard, pink footed tights, white chiffon wrap skirt, pink canvas split sole ballet flats

Ballet III/IV/VI

FOR SUMMER SESSION I:

Black leotard of any style/cut, pink open toed tights, pink canvas split sole ballet flats, professionally fit pointe shoes if applicable

Preferably all black dance clothing for modern/jazz/conditioning/yoga classes

Character shoes are not required but are recommended for character class

FOR FALL/SPRING 2018/19

Black & white camisole leotard, pink seamed open toed tights, white & black alignment belts, black chiffon wrap skirt, nude camisole leotard for performance, pink canvas split sole ballet flats, pink professionally fitted pointe shoes with ribbons and elastic

BOYS

Creative Movement
Elementary Ballet
Ballet I

White fitted tank top, black shorts, black leather full sole ballet flats

White fitted tank top, black shorts, black leather full sole ballet flats

White fitted t-shirt, black dance short, white dance socks, black leather full sole ballet flats

Ballet II

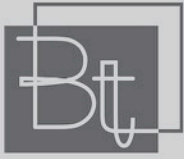
White fitted t-shirt, black knee length tights, white dance socks, black leather full sole ballet flats

Ballet III

White fitted t-shirt, black full footed tights, black canvas split sole ballet flats

Ballet IV/VI

White or black fitted dance shirt, black or gray full footed tights, black dance shorts, mens dance belt for protection, black or white canvas split sole ballet flats



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GENERAL POLICIES

1. Students are expected to be ready for their lessons. This means that they should arrive early, dressed and with hair ready prior to class. Students at the higher levels should warm up and stretch 10 to 15 minutes before a lesson or rehearsal. This transition period assists in their focus and physical well-being.
2. Students arriving late are not permitted to walk into ongoing class. Late students should ask the teacher for permission to join a class that has already started by waiting just inside the classroom door. Students arriving five minutes late for an hour class, or ten minutes late for a longer class, may be asked to observe class that day, as much can be gained through observation. This is to reduce possible injuries. They may make-up the class on another day.
3. Teachers should be addressed with respect. For example: Ms. Megan, Ms. Molly, unless otherwise instructed by the individual teacher. This is to help the students maintain a more professional demeanor.
4. No gum, food or drinks, street shoes, or CELL PHONES are permitted in the dance studio. There is a place designated for eating/snacking in our lobby area. Water bottles are allowed and should be brought to every class.
5. Students may not sit down in class unless instructed by their teacher.
6. Students may not leave the classroom without the teacher's permission. This is for their own safety.
7. No excessive conversations should take place during class or rehearsal. This can be disruptive to fellow classmates on the floor. We can all learn by observing others.
8. Be respectful of yourself and others. Kindness goes far. No foul language or negativity towards others will be tolerated.
9. Girls dancing on pointe MUST have shoes that are in good condition and properly fit. It can be dangerous and cause tendon and ligament strains as well as bruised toenails if the shoes are too worn.
10. Students or a parent need to call the studio, 575.779.9128, to let their teacher know if they are going to miss class. You may make-up any missed classes within the semester. You may take a make-up class at your level or lower with the permission of the teacher. This is to keep your training moving forward.
11. Parents: Please do not enter an ongoing class as this creates a distraction and may frighten younger dancers. If you have a concern, please address it via phone call, email or scheduled conference. If you need to remove your child from class early, please inform the teacher prior to class, unless it is an emergency or unforeseen situation. This will reduce class distraction and student anxiety. Observation is permitted from the waiting room window or in the studio during observation weeks. Please refrain from peeking through the door. The door should not be blocked, as someone may trip over another child or object when leaving class.
12. Parents: Please be prompt in picking up your children at the end of class. If they must wait, please notify the teacher before your child's class begins for their safety.
13. Parents: Please be timely with tuition payments. Teachers wages, as well as keeping our doors open, depend on your promptness. If there is an issue with payment, please contact the Director, Megan Yackovich, 575.779.9128, to work out payment arrangements.